

04/10/18 DeBakey PTO Meeting

1. Principal's Report

2. Please be a voice for DeBakey and public education

- DeBakey facing large budget cut for next school year
- Attend next HISD board meeting: Thursday, April 12, 5 p.m. at Hattie Mae White
- Check DebakeyPTO.org for developments

3. PTO Developments

- Parent use of gym on Thursday afternoons (3:30 – 5:00)

4. Fundraising

- Chick-fil-A at lunch, Friday, May 4 (pre-sale May 1-3)

5. Treasurer

6. 2018-19 PTO Board Elections

7. Guest Speakers: Dr. James Lomax and Dr. Stephanie Hernandez

8. Next PTO meeting: May 8, 2018

**DeBakey High School
PTO Board Meeting
Start: 3PM- 4:45pm adjourned
Date: May 6, 2018
Place: Corner Bakery**

Attendees:

Matt Konivika, President	Absent, Membership
Absent, Parliamentarian	Kathryn Marrero, Secretary
Dave McMillan, Treasurer	Martha Chica, Uniforms
Absent, Fundraising	

Minutes:

Board members present- M. Konivika, K. Marrero, D. McMillan, M. Chica
Announced Board Members for school year 2018-19; one position open co-chair of fundraising has been declined as of 5/2/18
SOS students of DeBakey have a Face Book page with links to donate and post information.

Friends of DeBakey leader Jonathan Jackson will report the status of the organization and how they donate funds to make a difference in the school.
By-laws needed going forward in the new school year.

Ms. Perry requested- Funding (\$5000.00) needed for teachers to gain training for ninth graders ancillary courses (YOGA etc) not paid for by HISD in the Health Sciences class curriculum. Matt will verify with Ms. Perry and inform the board of decision as of 5/8/18

Vote yes -to pay for water filters

Vote yes- to give 4 custodians \$50 cash in a card; Martha will verify the count

Volunteer coordinator:

June 8th Fish Camp-Mr. Thornberry, Magnet Coordinator requested PTO to donate coffee and pastries for parents and pizza for student lunch. Accurate head count given 5/7 (Voted yes)

Meredith wants to provide free Chick-fil-A sandwiches on Monday 5/21 -(Voted no)
Kathryn will send 5/7/18 Sign-up Genius to request Senior Field Trip chaperones

Fundraising chair: Absent

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Old News voted on in March 2018:

Meditation/yoga during study period \$50 per class (Matt will get details for bringing an outside teacher (Big Power Yoga at Waugh in to DeBakey school)-

Voted-Yes end of the year dates TBD

Afterschool Gym free admission on Thursday for parents & students Matt will monitor starting Thursday March 29th- One parent attended additional dates TBD

Treasurer

PTO Checking balance \$59,446.15

PTO Paypal balance \$2,050.83 (need non-profit status)

PTA checking & savings is closed

Need to file with IRS based on July Fiscal Year **VOTED for CPA to complete taxes**

Ms. Sukho had leftover cash \$81.83 will be given to Dr. B 5/7/18

Things to spend money on voted on March 29th:

Yoga blocks 30x\$5.50-\$165 **PURCHASED APRIL 2018**

Yearbook camp \$340x3 to 4 (pay half the fee) --**Not Yet June 2018**

Coach Peters gymnastics motel rooms for regionals \$111x5=\$555 **PAID IN APRIL**

Quiz bowl nationals (8) \$500--**Not Yet May 26th**

Recording Secretary & Correspondence Secretary

All Board members for next school year 2018-19 confirmed with the exception of the Co-chair of Fundraising

May 8th at General PTO meeting new Board Introduced

Out going Board members are to give new Board members-their binders and written job description

New Board will return to two separate positions for Recording & Correspondence Secretaries

Uniforms

Martha in the process of completing uniform inventory will hand over binder to the new Uniform chair Mary Bujnowski. Senior jackets ordered sold very poorly this year; plans to sell the jackets to all students.

May 8th T-Shirts will be sold at the General PTO meeting.

EB400

- Election
 - All have accepted positions except fundraising
- Transition notes – Please write up something about how to do your job on the PTO
 - Should include important dates, vendors, accounts (with usernames and passwords). Please don't make next year's board reinvent the wheel.
 - Schedule a meeting with incoming member to pass on knowledge of the position and words of encouragement
- DeBakey Budget Cuts
 - HISD Board Meeting 5/10 (Thursday)
 - Parents and Students organizing to speak at board meeting
 - Students raising money to possibly supplement budget (need to figure out details)
 - Will discuss at Tuesday's meeting
- Fund raising
 - Chick-fil-A Friday took in \$810
 - Expenses?
- Things to spend money on
 - Ms. Perry has requested \$5,000 for teacher training (existing freshman yoga/meditation funding is going away and this money is to train health science teachers).
 - Replacement water filters for Keurig machines
 - Meredith has requested to buy \$50 gift cards for the 3 custodians to thank them for their help.
- Uniforms
 - Selling parent t-shirts at Tuesday's meeting (to wear to board meeting mostly)
 - Pre-order for Summer? Please discuss inventory and usual summer order amount with Mary when convenient.
- Volunteer coordinator
 - ✓ Chaperones needed for Senior trip to Six Flags. Kathryn has set up a SignUpGenius and will distribute via e-mail.
 - ✓ Meredith would like to provide free Chick-fil-A sandwiches on Monday 5/21. Approximate cost \$3,500.
 - ✓ June 8 Fish Camp – Request for PTO to provide coffee and pastries for parents and pizza for lunch.
- Treasurer
 - Closed PTA accounts (Chase, PayPal). PTA is basically shut down now.
 - Refunded misdirected donation.
- Membership
 - Need to drive membership at Fish Camp, uniform sale and get parents on PTO e-mail list for next year. Especially freshmen.

May DeBakey HS PTO Board Meeting

PTA checking closed

PTA savings closed

Need to close Texas Sales tax for PTA now that bank accounts are closed.

When IRS took away non-profit status, did we stop filing or do we close this and make a final filing?

PTO checking 59,446.15

PTO Paypal \$2,050.83

Will look into non-profit rate for Paypal

Need to file with IRS based on July or August FY. (Jul 21, 2017)

Highlights:

Ms. Sukho had leftover cash-81.83 *Give to DR, B*
2018 class 5871.15 budget correct

Date	Amount	Balance
02/05/18	-504	-504
02/05/18	-335	-839
02/09/18	818	-21
02/14/18	-412.44	-433.44
02/15/18	-15	-448.44
03/01/18	-45.74	-494.18
03/05/18	-325.65	-819.83
03/09/18	646.54	-173.29
04/09/18	-392.4	
04/24/18	-128.88	
04/26/18	-20	